

## **BOARD OF DIRECTORS REGULAR MEETING**

Thursday, February 22, 2024 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711  
Agenda posted prior to 4:00 PM Monday, February 19, 2024

### **BOARD MEMBERS**

Michael McGinnis, Chair  
Dave Donnan, Vice Chair  
Tom Lando  
Christopher Norden  
Michael Worley

### **CARD STAFF**

Annabel Grimm, General Manager  
Angela Carpenter, Finance Manager  
Holli Drobny, Business Services Manager  
Anjie Goulding, Recreation Director  
Scott Schumann, Parks and Facilities Director

### **LEGAL COUNSEL**

Jackson Glick, Sac Valley Law

## **A G E N D A**

### **Zoom Meeting Information:**

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

### **1. CALL TO ORDER**

1.1. Roll Call

### **2. PUBLIC COMMENTS**

*Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.*

### **3. CONSENT AGENDA** *Action Requested: Board of Directors approve the consent agenda.*

3.1. Minutes of the Regular Meeting of the Board of Directors on January 25, 2024

3.2. December 2023 Monthly Financial Report (Staff Report FI-24-005)

3.3. Levy Administration (Staff Report FI-24-007 and Resolution 24-004) *Action Requested: Board of Directors directs SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts.*

3.4. Fiscal Year 2022-2023 Audit (Staff Report FI-24-006) *Action Requested: Board of Directors to accept the audit report for fiscal year 2021-2022 as prepared by Chavan & Associates, LLP.*

#### 4. REGULAR AGENDA

##### 4.1. Committee Report Out – *Information provided/possible action*

4.1.1. Finance Committee

4.1.2. Facility Committee (Meeting Summary and Packet)

##### 4.2. Updated Policies (Staff Report 24-009)- *Action Requested: Board of Directors approve updated policies.*

District Staff have updated the following policies to ensure compliance with the recent legislative requirements.

- 3108 – Drug and Alcohol Testing
- 3116 – Employee Classifications
- 3122 – Overtime

##### 4.3. Aquatic Design Scope (Staff Report FI-24-008) *Information Provided/Possible Action*

District staff will provide an update on the Aquatics project and discuss the scope of the design contract.

##### 4.4. Items Removed from the Consent Agenda

#### 5. NEW BUSINESS

##### 5.1. Notice of Exemption of CEQA Study (Staff Report 24-010) *Action Requested: Board of Directors approve the filing of the notice of exemption of the CEQA study related to the Aquatic Facility Project.*

##### 5.2. Softball Donation (Staff Report FA-24-001) *Action Requested: Board of Directors accept the donation of materials.*

Chico Softball Little League would like to donate materials for a T-ball backstop and snack bar improvements.

##### 5.3. Arc Collaboration (Staff Report FA-24-002) *Action Requested: Board of Directors approve the Arc collaboration, accept the playground components, and install the equipment at Rotary Centennial Park.*

The ARC has offered a donation of new playground equipment to be installed in the District.

##### 5.4. Rotary Donation (Staff Report FA-24-003) *Action Requested: Board of Directors accept the donation of funds for park amenities.*

The Noon Rotary Club would like to donate funds for additional park amenities at Rotary Centennial Park.

5.5. Change Order for Tyler Technology Implementation (Staff Report FI-24-009) *Action Requested: The Board of Directors approves the change order to allocate additional hours to the Tyler Technology software implementation.*

The District would like Tyler Technologies to allocate additional hours in their contract to the current software implementation.

5.6. Nature Center ADA Project Award (Staff Report FI-24-010) *Action Requested: The Board of Directors award the Nature Center ADA Project Award.*

As a part of the District's 5-year plan to address ADA improvement, the Nature Center ADA Project will address the path of travel at the facility.

5.7. Committee Alternates *Information Provided/Possible Action*

An opportunity for the Board to discuss and appoint alternates for Board Committees

## **6. DIRECTOR COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

## **7. STAFF COMMENTS**

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 24-011)

Parks and Facilities Update (Staff Report 24-012)

General Manager Update (Staff Report 24-013)

## **8. CLOSED SESSION**

Pursuant to Government Code 54956.9: Conference with Legal Counsel-Existing Litigation – Tarmin

Pursuant to Government Code 54957: Public Employment Performance Review – General Manager

## **9. ADJOURNMENT**

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.